

APPLICATION FOR PERMISSION TO INTRODUCE A MEMORIAL INTO A PARISH CEMETERY

This form is for applications to the Parish Council, as the Burial Authority, for permission to introduce a memorial into a cemetery under its management.

Name of Cemetery: _____

Name of Applicant: _____

Address: _____

Name of Monumental Mason: _____

Address: _____

DECLARATION BY APPLICANT

1. I have read and agree to comply with the Parish Council's current rules and regulations relating to memorials in the cemetery.
2. I am duly authorised by the family and/or personal representatives of the deceased person to make this application.
3. I apply to the Parish Council, as the Burial Authority, for permission to introduce the memorial described below.
4. I undertake that, if permission is granted, the memorial will be erected in exact conformity with the description and details provided in this application.
5. I further undertake to indemnify the Parish Council against all costs and expenses to which it may be put in respect of any deviation from the undertaking in paragraph 4 above.
6. I do not object to the Monumental Mason's name being incised upon the memorial, provided that the inscription complies with the Parish Council's current memorial rules and requirements.
7. I acknowledge that the memorial may be removed if it ceases to be in good repair or otherwise fails to comply with the Parish Council's current cemetery rules and regulations.

Date: _____ Signed: _____ (Applicant)

We undertake to observe and be bound by the above. We certify that the type of stone named below is not polished or reflective, unless otherwise permitted by the Parish Council's rules.

Date: _____ Signed: _____ (Applicant)

DESCRIPTION OF MEMORIAL

Description of Memorial: _____

Size of Memorial: _____

Type of Stone or Wood to be Used: _____

Surface Finish: _____

Description of Any Carving or Decoration: _____

Wording of Inscription: _____

Type of Lettering: _____

Size of Lettering: _____

Colour of Lettering: _____

SKETCH OF PROPOSED MEMORIAL SHOWING GROUND LEVEL

Please provide a clear sketch of the proposed memorial, including its dimensions and showing the ground level.

Note: The Parish Council may request further information, photographs, drawings or a sample of the proposed stone and finish before deciding the application.

FOR USE BY THE PARISH COUNCIL

The Parish Council, as the Burial Authority, will indicate by its authorised signature below whether permission is granted for the introduction of the memorial described in this application. Once signed, one copy will be returned to the applicant and the other retained by the Parish Council.

Permission: GRANTED / REFUSED / SUBJECT TO CONDITIONS

Date: _____ Signed: _____

Name/Position: _____

Fee received: £ _____

RETURN OF COMPLETED APPLICATION

Please return the completed application to the Burial Clerk at
clerk@stokestmichaelparishcouncil.gov.uk

Please use additional pages if required.