

STOKE ST. MICHAEL PARISH COUNCIL

To all Members of Stoke St Michael Parish Council

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

Kate Egan Clerk to the Council

Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL

**To be held on Thursday 25th June 2026 at Stoke St Michael War Memorial Hall,
Stoke Hill, Stoke St Michael Starting at 7.30pm**

- 1. Welcome by the Chairman.**
- 2. Apologies for absence**
- 3. Absent**
- 4. Declarations of Interest and Dispensations**
 - (a) To receive declaration of interest from Councillors on items on the agenda**
 - (b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Anna Mearns has a written request for dispensation in relation to the Millennium Wood for four years (expires September 2027). Cllr Amanda Taylor has a written request for dispensation in relation to Stoke St Michael Community Field, Stoke St Michael Community Events and Stoke St Michael Woodland Group for four years (expires January 2028). Cllr Phil Howard has a written request for dispensation in relation to Stoke St Michael War Memorial Hall for one year (expires May 2027). Cllr Keith Hambly has a written request for dispensation in relation to Stoke St Michael Community Field for one year (expires May 2027).
 - (c) To grant any requests for dispensation as appropriate.**
- 5. Public Session.** The period designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes.
- 6. Somerset Councillor Reports**
- 7. To consider the approval of the minutes of the Parish Council Meeting held on 14th May 2026, Annual Council Meeting held on 14th May, and Planning Meeting held on 28th May, previously circulated.**
- 8. Planning Applications – If other planning applications are received between the date of this notice and the date of the next meeting, they may be considered.**
 - (a) B2026/1019/AGB** Application for prior notification of agricultural development for a proposed building. Blakes Farm, Blakes Lane, Oakhill. **This is a notification only** – in line with Somerset Council's constitution and the adopted scheme of delegation and terms of reference, the decision for this application is delegated to the Planning Officers.

- (b) **2026/0985/HSE** Erection of a detached annexe with associated landscaping. Batch Farm, Limekiln Lane, Stoke St Michael
- (c) **Proposed Diversion of Public Footpath SM 18/5 in the Parish of Stoke St Michael.** Diversion of part of the public footpath around land with planning permission for house building.

9. Planning Applications – Responses to be noted from Somerset Council.

- (a) **2026/0465/APP** Approval of details reserved by conditions 7 (Highways) and 12 (Construction Management Plan (CMP)) from planning permission 2020/0580/OTS (Outline planning application for the residential development of up to 47 dwellings, public open space, ecological mitigation land, landscaping and associated works with access from Coalpit Lane (all other matters reserved)). Land South of Fairbanks, Coalpit Lane, Stoke St Michael. **Decision** Somerset Council have granted approval.
- (b) **2026/0572/S106A** Approval of details of S106 agreement of consent 2020/0580/OTS schedule 5. Land South of Fairbanks, Coalpit Lane, Stoke St Michael. **Decision** Somerset Council have granted approval.
- (c) **2026/0557/S106A** Approval of details of S106 agreement of consent 2020/0580/OTS Schedule 6. Land South of Fairbanks, Coalpit Lane, Stoke St Michael. **Decision** Somerset Council have granted approval.
- (d) **2026/1019/AGB** Application for prior notification of agricultural development for a proposed building. Blakes Farm, Blakes Lane, Oakhill. **Decision** Somerset Council have stated prior approval is not required.

10. Grants

- (a) To approve the grant application from the Community Field for £5,500 to cover maintenance costs.

11. Policies

To review and approve the following policies

- (a) Grants Policy
- (b) Public Participation Policy
- (c) Health and Safety Policy
- (d) Social Media Policy

12. To Be Resolved / Discussed

- (a) Following the last meeting and a subsequent inspection by Cllr Dan White, it is proposed that a quotation be obtained for the replacement of the access gate between the Cemetery and Mill Lane, including all associated hardware, posts, and fixings.
- (b) Proposal to consider the future of the former Parish Council website and email accounts associated with stokestmichaelpc.org
- (c) Proposal to obtain quotes for the winter hedge cutting along Green Lane and to carry out the work on a regular basis.
- (d) To discuss any possible enhancements for the open spaces at the Mead.
- (e) To approve the application from the War Memorial Hall for use of Millennium Green for the Duck Race on 13th September – to follow.

13. Clerk / Councillors Report

- (a) Following the internal auditor's recommendation to update the Register of Interests for Councillors, new forms were sent out to all Councillors but not all have been completed and returned.

- (b) Following the discussion for Councillors to have photographs on the website, only one photograph has been received.
- (c) Following a report of overgrown vegetation on Mill Lane which was blocking access, this has been reported to Somerset Council – reference number b9110a44
- (d) The new litter bin has been delivered and waiting installation at the bus shelter opposite the Mead.
- (e) Update from Cllr Anna Mearns on traffic management within the village.
- (f) Following the resignation of a Councillor and the publication of the notice of vacancy, no requests for an election were received. The Parish Council may therefore fill the vacancy by co-option.
- (g) Correspondence has been received from the Highways Department at Somerset Council saying some additional signage and a slow marking will be installed on the road in Withybrook.
- (h) The works requested to the trees at Moonshill Close have now been completed.

14. Finance

Bank Balances as at: - 15th June 2026

Unity Current Account – £4,934.65
 Unity Savings Account – £48,929.26

Payments

- (a) Stoke St Michael War Memorial Hall – Hall Hire - £60.00
- (b) Clerks Salary and expenses for May and June - £897.03
- (c) Glasdon – Purchase of litter bin - £89.20
- (d) Primrose Garden Maintenance – Grass Cutting - £811.88
- (e) Scribe Accounts – June and July monthly direct debit - £88.80 – pd by DD 01.06.26 and 01.07.26 - £44.40 each month
- (f) Unity Trust Bank – Bank Charges May and June - £14.00 – pd 31.05.26 and 30.06.26 - £7.00 each month
- (g) Ionos – Monthly hosting charge – May and June £27.60 – pd DD 28.05.26 and 28.06.26 - £13.80 each month
- (h) J Murtagh Tree Services – Tree Works - £540.00

Transfers

- (i) Transfer of £5,000 from the Savings Account.

15. Correspondence

- (a) Invitation to an online update on the Local Plan on 10th June at 4pm – forwarded 22.05.26
- (b) Briefing Sheet from Somerset Council for June – forwarded 01.06.26

16. Matters to report / items for next agenda

- 17. Date and time of next meeting:** Thursday 30th July 2026 starting at 7.30pm, to be held at the. Stoke St Michael War Memorial Hall.