

STOKE ST. MICHAEL PARISH COUNCIL

To all Members of Stoke St Michael Parish Council

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

Kate Egan Clerk to the Council

Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL

To be held on Thursday 22nd October 2026 at Stoke St Michael War Memorial Hall, Stoke Hill, Stoke St Michael Starting at 7.30pm

- 1. Welcome by the Chairman.**
- 2. Apologies for absence**
- 3. Absent**
- 4. Declarations of Interest and Dispensations**
 - (a) To receive declaration of interest from Councillors on items on the agenda**
 - (b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Anna Mearns has a written request for dispensation in relation to the Millennium Wood for four years (expires September 2027). Cllr Amanda Taylor has a written request for dispensation in relation to Stoke St Michael Community Field, Stoke St Michael Community Events and Stoke St Michael Woodland Group for four years (expires January 2028). Cllr Phil Howard has a written request for dispensation in relation to Stoke St Michael War Memorial Hall for one year (expires May 2027). Cllr Keith Hambly has a written request for dispensation in relation to Stoke St Michael Community Field for one year (expires May 2027).
 - (c) To grant any requests for dispensation as appropriate.**
- 5. Public Session.** The period designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes.
- 6. Somerset Councillor Reports**
- 7. To consider the approval of the minutes of the Parish Council Meeting held on 10th September 2026, previously circulated.**
- 8. Planning Applications – If other planning applications are received between the date of this notice and the date of the next meeting, they may be considered.**
- 9. Planning Applications – Responses to be noted from Somerset Council.**
- 10. To Be Resolved / Discussed**
 - (a)** To consider appointing Wellers Law Group to provide legal advice on the S.106 agreement for the housing development off Frog Lane, Stoke St Michael, and to delegate authority to the Clerk, Cllr Keith Hambly and the Chair of the Community Playing Field to liaise with the solicitors on the Council's behalf.
 - (b)** To note the report regarding the open space at the bottom of the Mead and approve any actions that may be required
 - (c)** To consider creating a working party to identify and carry out maintenance work required at Millennium Green.
 - (d)** To note the report on the Cemetery and approval of the removal of some internment plots.

- (e) To consider a street naming application from Claye Water Homes (Curo) regarding the development of 1 newly build highway and 45 new dwellings situated at Land South of Fairbanks, Coalpit Lane, Stoke St Michael. The proposed road name is YELLOW GATE Somerset Council would also add a suffix to the road name such as Way, Road, etc.

11. Clerk / Councillors Report

- (a) Update from Cllr Anna Mearns on traffic issues within the village.
- (b) Update from Cllr Amanda Taylor on the installation of the stone bridge on the Millennium Green.
- (c) Additional Road Markings and Signage in Withybrook have been actioned by Somerset Council and are expected to be installed by the end of the financial year.
- (d) "Unsuitable for HGV's" signs are going to be trialled at the Fosse Road end of Stoke St Michael with the signs installed at the Midway Junction.
- (e) Semi-collapsed road signs currently at the junction between Frog Lane and Coalpit Lane have been reported to Somerset Council with a request for them to be replaced.
- (f) Update from Cllr Simon Collins on the cutting back of hedges on Green Lane.

12. Finance

Bank Balances as at: - 15th October 2026

Unity Current Account – £4,342.67
Unity Savings Account – £49,925.77

To approve the Bank Reconciliation for September
To note the Quarterly Budget Review

(a) Receipts

Trotman Funerals – Burial Fees - £228.00 – received 23.09.26
Alfred R W Connock Funeral Directors – Burial Fees - £371.00 – received 29.09.26
E Emery & Sons – Burial Fees - £371.00 – received cheque 12.10.26
Unity Trust Bank – Quarterly Bank Interest - £203.05 – received 30.09.26
National Grid – Annual Wayleave Payment - £30.15 – paid into the bank on 06.10.26
Forsey and Son – Memorial Fees - £77.00 – received 13.10.26

Total Receipts £1,280.20

(b) Payments

Stoke St Michael War Memorial Hall – Hall Hire – £76.50
Ionos – Old Email hosting August - £1.80 – Pd by DD 03.09.26
Ionos – Old Email hosting September - £1.80 – Pd by DD 03.10.26
Somerset Council – Emptying of bins - £1,201.20
Clerks Salary and Expenses – September - £932.04
Primrose Garden Maintenance – Grass Cutting (September) - £558.16
Primrose Garden Maintenance – (October) - £811.88

Total Payments £3,583.38

(c) Transfers

Transfer of £10,000 from the Savings Account into the Current Account

13. Correspondence

(a) Shepton Mallet on the Move – seeking local community network support – forwarded
24.09.26

14. Matters to report / items for next agenda

15. Date and time of next meeting:

Thursday 3rd December 2026 starting at 7.30pm, to be held at the Stoke St Michael War Memorial Hall.