

STOKE ST. MICHAEL PARISH COUNCIL

To all Members of Stoke St Michael Parish Council

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

Kate Egan Clerk to the Council

Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL

To be held on Thursday 8th May 2025 at Stoke St Michael War Memorial Hall,
Stoke Hill, Stoke St Michael Starting at 8.00pm

1. **Welcome by the Chairman.**
2. **Apologies for absence**
3. **Absent**
4. **Declarations of Interest and Dispensations**
 - (a) **To receive declaration of interest from Councillors on items on the agenda**
 - (b) **To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Anna Mearns has a written request for dispensation in relation to the Millennium Wood for four years (expires September 2027). Cllr Keith Hambly has a written request for dispensation in relation to Stoke St Michael Community Field for one year (expires October 2025). Cllr Amanda Taylor has a written request for dispensation in relation to Stoke St Michael Community Field, Stoke St Michael Community Events and Stoke St Michael Woodland Group for four years (expires January 2028)
 - (c) **To grant any requests for dispensation as appropriate.**
5. **Public Session.** The period designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes.
6. **Somerset Councillor Reports**
7. **To consider the approval of the minutes of the Parish Council Meeting held on 27th March 2025 and 1st May 2025, previously circulated**
8. **Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
9. **Planning Applications – Responses to be noted from Somerset Council**
10. **Grant Applications**
 - (a) Grant application from the Toddler Group for £780.00.
 - (b) Grant application for Stoke St Michael Event Group for £180.00
11. **To Be Resolved / Discussed**
 - (a) Approval of quotes from companies provided speed surveys and select a company to run a speed survey in Witybrook
 - (b) To discuss replacing the bridge on the Millennium Green temporarily with a wooden bridge due to health and safety issues.

(c) To approve the updated Rules and Regulations for the Cemetery

12. Clerk / Councillors Report

(a) Update from the Emergency Plan Working Group

(b) Several Councillors met with Anna Sabine (MP) which was a productive meeting, various issues were discussed and Anna Sabine has offered to see if further action can be carried out.

(c) A request was received from Somerset Council asking for locations where white lines were faded or worn in the village. Locations were sent back to the Highways department.

(d) Basic first aid training and defibrillator training is being held at the War Memorial Hall on Saturday 17th May at 10am.

13. Finance

Bank Balances as at: - 1st May 2025

Unity Current Account – £8,476.65

Unity Savings Account – £67,139.85

Approval of the Bank Reconciliation as at 31st March 2025

To Note the Budget Review at year end.

Receipts

(a) Burial Fees - £146.00 – pd by cheque

(b) Burial Fees - £357.00 – received by bacs on 09.04.25

(c) VAT Refund - £2595.57 – received 08.04.25

(d) Annual Precept - £30,013.00 – received 15.04.25

(e) Bank Interest - £236.18 – received 31.03.25

Payments

(e) SSM War Memorial Hall – Hall Hire - £59.00 – three invoices

(f) Unity Trust Bank – bank charges for April - £6.00 – pd by DD 30.04.25

(g) Do the Numbers – Internal Audit - £260.00

(h) SALC – Annual Subscription - £461.01

(i) Ionos – Website Hosting - £13.80 – Pd by DD

(j) April Salary and expenses for the clerk £457.96

(k) Primrose Garden Maintenance £772.12

(l) Unity Trust Bank – Bank Charges - £6.00 – pd by DD

14. Correspondence

(a) May report from Somerset Council – forwarded 01.05.25

15. Matters to report / items for next agenda

16. Date and time of next meeting: Thursday 19th June 2025 starting at 7.30pm, to be held at the. Stoke St Michael War Memorial Hall.