

STOKE ST. MICHAEL PARISH COUNCIL

To all Members of Stoke St Michael Parish Council

You are hereby summoned to attend a meeting of Stoke St Michael Parish Council for the purpose of transacting the following business

Kate Egan Clerk to the Council

Agenda for the Meeting of STOKE ST MICHAEL PARISH COUNCIL

To be held on Thursday 19th June 2025 at Stoke St Michael War Memorial Hall,
Stoke Hill, Stoke St Michael Starting at 7.30pm

1. **Welcome by the Chairman.**
2. **Apologies for absence**
3. **Absent**
4. **Declarations of Interest and Dispensations**
 - (a) **To receive declaration of interest from Councillors on items on the agenda**
 - (b) **To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Anna Mearns has a written request for dispensation in relation to the Millennium Wood for four years (expires September 2027). Cllr Keith Hambly has a written request for dispensation in relation to Stoke St Michael Community Field for one year (expires October 2025). Cllr Amanda Taylor has a written request for dispensation in relation to Stoke St Michael Community Field, Stoke St Michael Community Events and Stoke St Michael Woodland Group for four years (expires January 2028)
 - (c) **To grant any requests for dispensation as appropriate.**
5. **Public Session.** The period designated for public participation at a meeting shall not exceed 30 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes.
6. **Somerset Councillor Reports**
7. **To consider the approval of the minutes of the Annual Council Meeting and the Parish Council Meeting held on 8th May 2025 and the extraordinary meeting held on 9th June 2025, previously circulated**
8. **Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
 - (a) **2025/0977/HSE** Erection of two storey rear extension and detached garage. 13 Moonshill Road, Stoke St Michael
9. **Planning Applications – Responses to be noted from Somerset Council**
 - (a) **2025/0532/CLP** Certificate of lawfulness of proposed use of land as residential / garden. Springdale, Mendip Road, Stoke St Michael. **Status** Application has been withdrawn.
10. **Grants**
 - (a) Grant application from the village hall for £3,000

11. To Be Resolved / Discussed

- (a) To consider the possibility of installing a dog waste bin near Cookswood Quarry.
- (b) To consider as the custodian trustees of the Playing Field to register the land with the Land Registry as it was not completed when the Charity was created.
- (c) Due to the removal of the wooden bridge from the Millennium Green to approve the removal of the bridge from the Parish Council Asset List and add the temporary bridge for a value of a £1 (due to the bridge being donated).
- (d) To ratify the decision to continue the Annual Insurance with Clear Councils at a cost of £581.55.
- (e) To consider the request from the Stoke St Michael Events Group to site some temporary toilets on the Millennium Green for the duration of Stoke Fest.
- (f) To consider the monthly rota for checking the Millennium Green and whether the checklist needs amending.
- (g) Approval to reappoint Do the Numbers Ltd as the Internal Auditor for 2025-2026 at a cost of £260.00

12. Clerk / Councillors Report

- (a) A request has been placed with the Parish Council solicitors to obtain a certified copy of the deeds.
- (b) Following health and safety reasons and advice from the insurance company the wooden bridge on the Millennium Green was removed.
- (c) Cllrs Simon Collins and Peter Rhodes spoke to residents at Withybrook regarding the traffic survey. The consensus was that cars were not going over 40mps so wondered if the survey was needed, but all residents affected will be consulted before the survey is taken forward.
- (d) Somerset Council are no longer accepting reports from Fix My Street networks, all issues now need to be reported through the portal on the Somerset Council website.
- (e) Correspondence has been received from the Senior Bridge Engineer at Somerset Council regarding the culvert. The culvert will be repaired strengthened using a culvert lining solution. The finished structure will be capable of carrying full highway loading; thus, the current temporary concrete chicane will then be removed and the 7.5 tonnes weight restriction will also be removed. The installation is planned for September and site duration will be one to two weeks.
- (f) Update from Cllr Phil Howard on the Emergency Plan Working Group.
- (g) Update from Cllr Simon Collins on the LCN Meeting held on 13th May.
- (h) Update from Cllr Anna Mearns on the LCN Highways Meeting held on 29th May.

13. Finance

Bank Balances as at: - 12th June 2025

Unity Current Account – £5,156.71

Unity Savings Account – £67,139.85

Receipts

(a) Burial Fees & Memorial Tablet - £220.00 – chq

(b) Burial Fees – Memorial Tablet - £74.00 - chq

Payments

(c) Annual Insurance – Clear Councils - £581.55 – pd 27.05.25

(d) Ionos (May) -website hosting - £13.80 – pd by DD

(e) Ionos (June) – website hosting - £13.80 – pd by DD

(f) MJK Training – First Aid Course - £262.50 – pd 18.05.25

(g) Unity Trust Bank – Bank Charges (May) - £6.00 – pd by DD

(h) Clerks' wages and expenses – May - £460.42

Transfers

(i) Transfer from the Savings account to the current account - £5,000

14. Correspondence

(a) Consultation on draft recommendations for division boundaries in Somerset
– deadline 11th August 2025 – Forwarded 05.06.25

15. Matters to report / items for next agenda

16. Date and time of next meeting: Thursday 24th July 2025 starting at 7.30pm,
to be held at the. Stoke St Michael War Memorial Hall.